

**St. John's Primary School Parent Council
Minutes of A.G.M. held on Monday 19th September 2011**

Present

Anne Graham, Roselyn Murphy, Susannah McIntosh, Alison Irvine, Alison Hope, Elizabeth Wilson, John Beckett, Susan Gemmell, June Gribbin, Tamsin Graham, Fiona Moffat, Jean McInerney, Monica Clemente, Mhairi Mclean, Ellenor Walker, Angela Wardlaw, Alexandra Dickie, Janet Wilson, Fiona Queen, Wendy Walker, Gayle Baxter, Pauline Smith

Apologies

Sandra Stewart, Kirstine Noble, Irene Stewart, Janet Paton, Lorna Blackadder, Paul MacConnell, Jennifer Robb

Copies to

Joanne Cunningham, Linda McInnes, Stephen Black, Gordon Peters, Jillian McLennan, Anne Mitchell, Fiona Ibell

Susannah welcomed everyone to the meeting.

Agenda Item	Action
1	Apologies Were made as noted above.
2	Approval of Previous Minutes The minutes of 4th May 2011 were approved. Some discussion took place surrounding the PVG (Protection of Vulnerable Groups) scheme. Due to the cost, SLC have advised that there is no requirement for parent helpers to be put through this. Parent helpers should not be left unsupervised with a child at any time.
3	Introduction to new staff/parent council members. Everyone introduced themselves, existing and new members and staff.
4	Appointment of Office Bearers Chair - Susannah McIntosh (nominated by Elizabeth Wilson, seconded by Alison Irvine) Vice Chair - Alison Irvine (nominated by Anne Graham, seconded by Elizabeth Wilson) Treasurer - Lorna Blackadder (nominated by Susannah McIntosh, seconded by Alison Irvine) Secretary - Anne Graham (nominated by Alison Irvine, seconded by Elizabeth Wilson) As these positions have been held for a number of years, it was suggested that, next year, new office bearers would be appointed and mentored by the outgoing ones.

5	<p>Travel Plan Update</p> <p>There is now a yellow box at the junction of Dixon St and Bent Rd. This is the final improvement, (with the exception of Dixon St parking restrictions, which is ongoing) requested when we moved into the new school. With regards the new pedestrian entrance, problems are arising with parents parking in the bus bay and in the playground. The zigzags outside the school need to be moved as they are still at the old entrance, preferably replaced with enforceable ones. Park and Stride continues to be quite popular although the stairs are overgrown and littered with broken glass. Mr Robbins has a contact with community resources and will be asked to contact them. Park and Stride will be re advertised at the next Open Afternoon, as well as discouraging parents not to park in the playground etc. We should also encourage the children to work on their parents.</p> <p>The SCP at Union St has not been there at times (seems to coincide with Grammar kids). Alison Hope and Roselyn Murphy have contacted the relevant department and will continue to follow up.</p> <p>SCP positions do not seem to be efficient given our new entrance but they have been told not to move. Edmund Dahl is planning to retire at end Nov. Morag has indicated that she will apply for his post.</p>	AH AH AI RM
6	<p>2010/2011 Annual Report</p> <p>This went out to all parents at the end of last term. No comments were made.</p>	
7	<p>2011/2012 School Budgets</p> <p>Alison gave a list of expenditure for 2010 - 2011 (copy attached). The school would be looking to buy the next two stages of reading books for P4 & P5 at approx £1500 each stage. Some of our fundraising would be used to part finance this. There has been a massive cut back on spending, and the buying approach now being taken is a cautious one. Most supplies have been purchased and should last until after the new year, then we will be ordering as required. There is a new ordering system in SLC which limits suppliers. These are being monitored and feedback given.</p> <p>We discussed asking the children to bring in unwanted art materials, and having a craft box at the front door for donations. June to bring in plastic storage boxes.</p> <p>Tamsin asked about license for a website Mrs Murray's class had used. Alison to look into. GLOW license expires at end Sept but will be renewed.</p>	JG AH
8	<p>2011/2012 Events Programme</p> <p>28th September 2011 - Open Afternoon with Book Fair Anne to organise manning book fair and will email for helpers. It was agreed that we would invite the photographer (Ryan Mimiec) to come along and take bookings.</p> <p>7th November 2011 - Parent Council Mtg</p> <p>10th November 2011 - Parent Open Evening After some discussion it was agreed that we would sell Toffee and Fudge again this year, but try to find an alternative supplier for next year.</p> <p>16th November 2011 - Bags2School Bags will be delivered around the October holiday week.</p> <p>18th November 2011 - Sponsored Streetdance Alison and Susan to investigate, Future Stars also do if required. Helpers will be needed for fruit chopping etc.</p>	AG AI/SG

	<p>24th January 2012 - Parent Council Mtg 9th February 2012 - Mid-Term Disco Alison to book Future Stars. 23rd April 2012 - Parent Council Mtg 1st May 2012 - Book Fair at Parents Open Evening Mhairi to confirm date with Travelling Books. This is later than usual due to school show on 7th/8th March. We can possibly do some fundraising at this - Tea/Coffee, Raffle, Teatowel sale. 12th May 2012 - Plant Sale/ Coffee Morning Alison to confirm with Garden Centre.</p>	AI MMcL AI
9	<p>Dates for Future Meetings</p> <p>7th November 2011 - Parent Council Mtg 24th January 2012 - Parent Council Mtg 23rd April 2012 - Parent Council Mtg</p>	
10	<p>Depute Head Appointment</p> <p>It was announced that a new DHT, Mrs Janace Telfer, was appointed by SLC and that she will start on the 27th Sept. She did offer to attend this evenings meeting. She was previously DHT at Glengowan Primary in Larkhall. Miss Lelland, who has been Acting DHT since Aug 2010 will revert to her post as P5 class teacher. Mrs Smalley will revert to her Cluster Cover post. There will be a 2/3 day handover period. Their help has been greatly appreciated.</p>	
11	<p>School Trips</p> <p>The Ardentinney trip has been offered to P7 children. Initially 42 pupils indicated an interest. So far only 16 have paid their deposit. There would need to be 20 in order for the trip to go ahead. It is provisionally booked for 14/16th March.</p>	
12	<p>Swimming Activities for P5 - P7 pupils</p> <p>It has been decided that P5 is the ideal age for pupils to have swimming lessons. This year P6 and P7 will take part in a 10 week block at the Water Palace, and to reduce transport costs pupils will walk there and be bused back. Next year P5 and P6 will participate, and thereafter P5.</p>	
13	<p>Any Other Business</p> <p>There is currently a waiting list for entry to the school and the school role sits at 313.</p> <p>Colin Mcleod - Principal Teacher of ICT at Hamilton Grammar would like to come along to our next meeting. He has been involved in developing a website for the school where newsletters etc will be posted in the future. The Parent Council will also have their own page. ICT suite should be requested on the let for the next meeting.</p> <p>Councillors Mary Smith and Davie McLachlin have requested an invite to future meetings. Invitations and copies of minutes will be forwarded to them and Councillor Barry Douglas.</p> <p>The children have new Non-Slip trays for their school lunches. They are also given Veg, Meal and Desert and actively encouraged to try everything.</p>	Office

School Fund Expenditure 2010 - 2011

Christmas CD and License	38.00
Christmas parties	274.00
Burns Day	56.00
New Reading Scheme	2000.00
History Alive	150.00
National Trust Annual Educational Pass	70.00
Trophies	188.00
Ties - P7	115.00
Hopscotch Theatre	150.00
SLC Teambuilding P7 treat	200.00
Transport (approx.)	3000.00 (We have tried to use British Rail where possible, much cheaper).