

**St. John's Primary School Parent Council**  
**Minutes of Meeting held on Monday 8th October 2012**

**Present**

Alison Hope, Janace Telfer, Marion Scott, Jennifer Robb, Roselyn Murphy, Janet Paton, Monica Clemente, Gayle Baxter, Tamsin Graham, Susan Gemmell, Susannah McIntosh, Ellenor Walker, Jill McLennan, Joanne Carroll, Joanne Dunbar, Emma Smith, Anne Graham, Monica Lennon

**Apologies**

Alison Irvine, Jean McInerney, Kirstine Noble, June Gribbin, Fiona Ibell, Paul MacConnell, Fiona Moffat

**Copies to**

Joanne Cunningham, Linda McInnes, Stephen Black, Angela Wardlaw, Gordon Peters, Anne Mitchell, Janet Wilson, Fiona Queen, Wendy Walker

Agenda Item		Action
1	<p><b>Apologies</b></p> <p>Were made as noted above.</p>	
2	<p><b>Approval of Previous Minutes</b></p> <p>The minutes of 22<sup>nd</sup> August 2012 were approved.</p> <p>With regards the Appointment of Office Bearers, Gayle Baxter has indicated her willingness to take over the role of Secretary next year. Her appointment as Vice Secretary was nominated by Anne Graham and seconded by Janet Paton.</p> <p>Janet, in her role as Treasurer, proposed that at the end of every year the accounts are reviewed by two random members of the parent council. Alison Hope offered that they be included in the official annual audit of the school fund. This will take place in September next year.</p>	
3	<p><b>Travel Plan</b></p> <p>The Health and Safety audit on the car park took place, and was failed on the fire access road. There were cars parked on the pavement at the side of the school, which refused to move when asked. As a result the main fire gates are now closed at the end of the school day, with only blue badge holders being admitted. This is largely being accepted, although both Mr. Robbins and the Lollipop Lady are subjected to verbal abuse on occasions.</p> <p>Park &amp; Stride - all children have now practiced walking up and down from the Bent Car Park. It was highlighted that there is graffiti on the steps which is unsuitable for the children to see. Given the clocks change at the end of the month Alison Hope will check the lighting on the path.</p>	AH

4	<p><b>School Budgets</b></p> <p>The main spend in the coming year will be in topping up the reading scheme. Books for the library, especially Science and Technology one (Titanic) have also been purchased.</p>	
5	<p><b>Uniform Policy</b></p> <p>After a very length discussion, a vote was taken by the members present, and it was decided that the uniform policy would remain as is.</p>	
6	<p><b>2011/2012 Events Programme</b></p> <p>31st Oct (Wed) - Fancy Dress Disco. As some children will be out guising there may not be as many tickets sold. Tickets to go on sale 22nd October. Alison to confirm nos sold by the Thursday. Anne/Janet will go shopping on the Mon, Susan/Roselyn will make up party bags on the Tues.</p> <p>1st Feb - Sponsored Boxercise. Susannah has a contact and will confirm asap.</p> <p>Book Fair at Open Afternoon was a huge success, selling over £1500 of books. Commission for the school was £820, giving £70 of books for each mainstream class, £40 for each supported class and £37 for the playroom.</p>	<p>AH AG/JP SG/RM</p>
7	<p><b>Eco Day 12th October</b></p> <p>Fruit will be put on platters (10 x 30 children and 4 x 10 children) and taken to classrooms. Juice and cups will be in classrooms too.</p>	
8	<p><b>Parent Council Elected Representatives</b></p> <p>Monica Lennon explained what would be involved in joining the Education Resource Committee. Susannah expressed an interest in becoming involved, and explained why. Roselyn Murphy proposed and Anne Graham seconded that Susannah be nominated onto the committee. All present confirmed their approval.</p>	
9	<p><b>AOB</b></p> <p>Many enquiries have been made as to the status of the School Photos. The office hope to have them distributed by the end of this week.</p> <p>The school are running an after school Karate club, Mrs Telfer to check whether this is open to P1 children.</p> <p>Jennifer asked if anyone had any new fundraising idea. This to be added to the agenda for the next meeting. Please bring any suggestions that you have.</p> <p><b>Next Meeting 14th January 2013</b></p> <p>Anne to check Fudge/Toffee availability.</p>	<p>JT</p> <p>SMcI All AG</p>

Roselyn asked if anything could be done to improve the microphone system in the hall. At assemblies, parents are finding it difficult to hear children performing. Alison confirmed that the technician from the Grammar has already looked at them, and confirmed that they are as good as you can get. The sound system is fine in an empty hall but as soon as it fills there are issues. Janet has access to a portable mic and may be able to "borrow" to allow the school to try out. This is something we could look into raising money for if an alternative is found.

JP

It was requested that a Carol Concert be considered for next year.

**School Website**

This should go live by Christmas. Janace ran through the type of items which will be included. No pictures of, or work provided by children, will be accompanied with names.

There is a tab available for Parent Council and content should be provided by the end of November. Any links which we find useful should be included. It was suggested that a Sub-Committee be formed to spend an hour/month maintaining the website. Initial volunteers were Joanne, Tamsin & Susannah. Susannah to email suggested dates and once confirmed let everyone know in the event that they wish to get involved.

SMcI