

St. John's Primary School Parent Council
Minutes of Meeting held on Monday 22nd April 2013

Present

Janace Telfer, Fiona Moffat, June Gribbin, Janet Paton, Jennifer Robb, Roselyn Murphy, Jillian McLennan, Kirstine Noble, Anne Graham, Fiona Ibell, Angela Wardlaw, Tamsin Graham, Gayle Baxter (Minutes), Susannah McIntosh, Emma Smith and Joanne Carroll.

Apologies

Alison Irvine, Susan Gemmel, Joanne Dunbar, Monica Clemente, Sarah Wilson, Wendy Walker, Lyn Adams

Copies to

Joanne Cunningham, Linda McInnes, Stephen Black, Gordon Peters, Anne Mitchell, Janet Wilson, Fiona Queen, Lynsey Coyle

Agenda Item		Action
1	<p>Apologies</p> <p>Were made as noted above.</p>	
2	<p>Approval of Previous Minutes</p> <p>The minutes of 14th January 2013 were approved.</p>	
3	<p>Consideration of new PC members for Appointment of Office Bearers for next year 2013/14</p> <p>Susannah raised that the office bearer positions of Chair, Vice Chair, Treasurer and Secretary are required to be appointed each year at the AGM in September, and that Parent Council members should consider if they were interested in any of these positions, or feel that any additional positions would be appropriate to add to the Constitution (e.g. Website Co-ordinator).</p> <p>Susannah will no longer be continuing in the Chair role after the 12/13 session, and suggested that Emma Smith may be interested in taking this role on. Emma expressed that she was happy to do so, but recognised that there may be other long-standing Parent Council members who would rather be considered for this.</p> <p>Formal appointment of the office bearers will take place at the AGM in September.</p>	
4.	<p>2012/13 School Budget</p> <p>Janace Telfer gave details of what school funds have been spent on during the 2012/13 - activities included Eco Day, Christmas Crafts and Parties, Digital Cameras, Titanic topic materials, etc. A detailed report will be provided shortly and circulated to all Parent Council members. Mrs Telfer emphasised the importance of Parent Council fundraising to school funds. It was raised that there may be particular items which it would be appropriate to raise funds for and Mrs Telfer advised that the</p>	

	<p>school had been looking into the use of iPads/ tablets.</p> <p>Joanne Carroll advised that she had been investigating grants which are available for schools to apply for - including National Lottery funded grants - and that she will find out more details about this.</p>	JC
5.	<p>Website Update</p> <p>Members gave positive feedback on the Parent Council pages of the school website. Mrs Telfer advised that each class will be updating their own pages on an ad hoc basis, when there is something specific to add. Content is added regularly to the home page of the school website, and the Plant Sale will be advertised there too.</p>	
6.	<p>Curriculum for Excellence</p> <p>Janace Telfer gave an update on current areas of focus, including:</p> <ul style="list-style-type: none"> - Science Week - Sexual Health and Relationships topic (all teachers now trained to deliver these materials) - Maths and Numeracy <p>Reading levels were assessed last year to provide a baseline measure, and on an ongoing basis will be assessed in P2, P4 and P6. Parents will not generally receive personal feedback about their child's reading level, unless there are concerns to address.</p>	
7.	<p>2012/ 2013 Events Programme - Plant Sale</p> <p>Details of the activities arranged so far were discussed, and a copy of the draft list of activities/ stalls was passed around to request volunteers for the day - Saturday 11th May. It was suggested, and agreed, that the event should be re-named Spring Fayre as there are other activities on offer as well as the Plant Sale. A banner will be put up outside the school from 1st May.</p> <p>The Event Planner document will be updated with the details discussed and circulated separately.</p>	GB
8.	<p>Parents Partner Conference/ SLC Education committee</p> <p>Tamsin and Gayle attended the Parent as Partners conference on the 14th March and gave a brief overview of the event. Tamsin advised that a group called 21st Century Families presented on the potential impact on children's development of too much use of technology, and on the importance of active and creative play. This group could be invited to speak to the Parent Council or to the school if this was an area of interest. It was felt that overall the conference could have provided more opportunities for networking with other parents.</p> <p>Susannah is now a Parent Council member of the SLC Education Committee and will provides updates from this forum where appropriate.</p>	
9.	<p>Workshops: Constitution/ Roles review, Fundraising event ideas and ideas for PC budget spend 2013/14 and onwards</p>	

	<p>The group was spilt into 3 small groups to discuss 3 key areas - fundraising event ideas, constitution/ additional office bearer roles and specific items to raise funds for. After discussion in the groups, where notes were taken on flipcharts, all ideas were fed back and briefly discussed to identify common themes. Tamsin took an action to type up the notes and circulate (done). It was agreed that it was useful to take the time now to consider these key areas, which will be progressed in the 2013/14 session.</p>	TG
10.	<p>AOB</p> <p>Next meeting?</p>	