**St John’s Primary School Parent Council**

**Minutes**

**Monday 9th November 2020**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Topic** | **Discussion** | **Action** |
| **1.** | **Welcome and Apologies** | Attendees: J Carroll, E Smith, A Adamson, C Mosley, C Fulton, J Neil, J Scott, L Connolly, Mrs Hope, Mrs Prentice, Mr O’Donnelly  Apologies: S Galbraith |  |
| **2.** | **Minutes of Previous Meeting and Matters Arising** | Parking outside school – partnership with Hamilton Grammar.  Cheque for Jolly Phonics (£495) | **JC to message Jennifer**  **ES** |
| **3.** | **Headteacher Update** |  |  |
| **4.** | **PEF Update** | Mrs Hope explained the PEF budget is being spent on 1 teacher (Miss Sharples) who is working 2 days in P1/2 and 3 days in P4 until June, F Murray who is in school 1 day per week and Caroline (and Early years worker) who has a 0.5 contract at the moment. |  |
| **5.** | **Social Media Presence** | Mrs Hope clarified a few things that have been queried by parents via Facebook. A change of shoes can brought in. Stationary/pencil cases can be brought in but must not be shared. Lunchboxes can be brought in. |  |
| **6.** | **School Subscriptions** | Mrs Hope informed the group that the Epic Reading Subscription was free this year. A good resource for upper school which can be accessed from home.  Mr O’Donnelly checked the iPad insurance and it is due in March 2021 (roughly £225). |  |
| **7.** | **Events Programme** | Mrs Hope confirmed that Parent Pay can be used for donations for fundraising events.  Lots of activities organised for Book Week (17th – 20th November).  There was a discussion about raising funds for an outdoor shelter/classroom – South Lanarkshire Council are looking to see which schools would benefit from this.  Mr O’Donnelly discussed the possibility of the bike rack being expanded. This led to a discussion on the wearing of helmets being promoted at assemblies and maybe a donation of old helmets that have been outgrown being donated to the school.  Silent Carol Concert/Nativity were discussed. Parts given out, songs selected and filming underway. This will sent out to parents either through google drive or the youtube channel. Details to be decided.  Christmas Item Orders – school get £1 per item ordered.  P1 Photos are scheduled for 11th November.  School Wishlist – A Adamson, J Scott and S Galbraith had developed the idea and it was discussed at length. The following was decided: Raising money for a specific theme (Playground Equipment/Wet Playtime Resources), a short time limit (2 weeks in December) for people to donate, a list of what things cost and how many would be required then a letter to say what we had managed to buy for the school. All resources would be bought through the schools suppliers (iProc) to ensure quality controlled, sustainable products and purchased. A Adamson to create the Wishlist. **Parents should be given notice towards the end of November.**  Spring raffle will still take place. Discussion on the need for a lottery license. If the selling of raffle tickets and the drawing of the raffle cannot take place on the same day then a license will be required at a fee of between £40-£60 for the year.  J Carroll fed back that Easyfundraising brings in between £150-200 per quarter. J Carroll to promote this again on Facebook.  Children will do a sponsored event in February. | **Mr O’Donnelly**  **AA**  **JC** |
| **8.** | **Teacher/Parent Phone Calls** | This round of phone calls went well. Mrs Hope mentioned this in her update. Please be patient as the school only has to external phone lines. Next round of phone calls happening at the end of March. |  |
| **9.** | **Date of Next Meeting** | Monday 18th January 2021 |  |
| **10.** | **Any Other Business** | Parent Chair Meeting - J Carroll discussed some of the highlights of the meeting and shared her notes to the Facebook Group.  Christmas Themed Face Masks - Idea was shelved to let a seller who contacted the parent council through email sell face masks.  P5 Swimming Lessons – will not go ahead this year due to Covid 19.  Bikeability – St John’s Primary have been allocated a summer block for this academic year. |  |