**St John’s Primary School Parent Council**

**Minutes**

**Monday 29th March 2021**

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| **Item** | **Topic** | **Discussion** | **Action** |
| **1.** | **Welcome and Apologies** | Attendees: J Carroll, A Adamson, J Scott, L Connolly, Mrs Hope, Mrs Prentice, Mr O’Donnelly, Mrs Prentice, C Molsey  Apologies: E Smith, S Galbraith |  |
| **2.** | **Minutes of Previous Meeting and Matters Arising** | Minutes approved.  Draft minutes will be shared 2 weeks after the meeting.  E Smith to send cheque £500 for the school fund.  Gym Hall repairs haven’t advanced yet.  P7 Transition will be in the HT Update. | **L Connolly**  **E Smith** |
| **3.** | **Headteacher Update**  **Provided by Mrs Hope** | **Return to Education**  The majority of children have now returned to fulltime education and have settled exceptionally well back into school routines.  Teachers have assessed children’s spelling and reading and have started to set individual targets to support leaners on their journey. Teachers are assessing numeracy and again will set individual targets where required.  We have used money available from SLC to employ an extra teacher for two days per week and have targeted her time to support children in the senior school.  We have participated in national and local initiative since our return to school:   * World Book Day * Red Nose Day * Beat the Street   **Transition**  All our P1s who have registered with us in our catchment area have visited the school. Met their teacher and seen their classroom. We hope to offer further visits after May.  We have also sent out letters with photographs of classrooms and staff to help familiarise children with the school.  Placing requests will be informed about the 15 May and after this we will be able to invite successful placing requests to visit the school also.  Numbers for our ASN pupils are being confirmed and we hope to make contact with families this week once the place has been accepted.  After this date we will be able to start working on classes for next session when pupil numbers and staffing numbers are confirmed.  Transition with secondary schools has started with virtual meetings for both children and parents.  Mrs Gallagher and Mr O’Donnelly have joined virtual meetings with Rutherglen High.  A Google Classroom has been set up for ASN pupils going to HGS where there is information for parents and children.  HGS have forwarded a draft outline of their plans for transition after the Spring Break.  W/B 19th April  There will be a communication to pupils and parents/ carers on the HGS website. This will include:   * The updated P7 Handbook * P7 Handbook video * A video talking about the Differences between Primary and Secondary     HGS will also be asking for any questions for the Q and A session W/B 10th May which Miss Brien and Mrs Goring will be organising for parents. This will be an evening event.    As restrictions ease HGS plan to adapt the transition programme following SLC guidelines and keep parents informed on the school website.  There are various virtual activities including a full virtual two day visit, French lesson and school quiz.    Pupils have seen:   * A video from Miss Brien and Mrs Goring * A video from the S6 Pupil Leadership Team * A presentation from Live –n – Learn and Miss Brien and Mrs Goring.   The focus was on skills to help Transition process    Next term the pupils will see:   * A video from the S1 Pupil Council giving them information about the first year at HGS. * A Pupil Support Virtual Classroom. This is activity based. * A Pupil Support Staff Video which will describe their role within the school and how they support pupils.      As always we are in close touch with all our secondary schools.  We have a Universal Connections worker in school on a Wednesday who is supporting small groups with transition to secondary school. Working on fears and solutions.  **Staffing**  Danielle Cooper has started work in our ASN department as an SSA, in room 10.  We have a new SSA- Imogen Wilson, starting on Monday 19 April. Her role will be to support senior classes.  Siobhan McKenzie is the teacher whom we have employed for two days per week to support learners in the upper school, particularly with literacy.  Carron Roberts is due to return from maternity leave in June and has reduced her time to 0.5 per week.  **Playground Toys**  Each class has been given £45 to choose toys for break times. Final orders are due in on Thursday.  Thank you for all the kind donations of bikes and scooters. We are making good use of them and plan to order a plastic storage box to keep them in. |  |
| **4.** | **Social Media Presence** | Autism Awareness - Fraser Williamson raised the flag at County Buildings. Week beginning 4th April.  Beat the Street - the kids are enjoying it and getting involved.  Community Page - an offshoot of the Facebook Parent Council Page. J Carroll set up to promote sharing and passing on of goods. Page will go live April 4th. Exchange of uniforms, jackets, shoes, books, toys, educational items and other things. | **J Carroll** |
| **5.** | **Finance Update** | No additions from previous meeting. |  |
| **6.** | **Events Programme** | Sponsored Event - Timed Sports Event. Pupil Council will be asked for ideas. Parent Pay / Just Giving to be set up to bank donations. A day in between the May Bank Holidays to be penciled in.  Parent Council to provide juice cartons and maybe fruit.  Spring Raffle - decided against this to focus efforts on the sponsored event.  End of Term Wish List - as above.  Future Events - will be discussed at the next meeting. | **Mrs Hope**  **L Connolly** |
| **7.** | **Date of Next Meeting** | Monday 10th May at 7pm. |  |
| **8.** | **Any Other Business** | Outdoor Shelter/Classroom - Mrs Hope had pursued this but met with many Health and Safety regulations and exorbitant costs. It was discussed that this could be a fundraising drive next year for the Parent Council. J Carroll talked about applying to outside funding and grants for the cause. To be discussed further. |  |